



THE HUT COMMUNITY CENTRE INC. 2022 ANNUAL GENERAL MEETING



Thursday 27 October @ 6.00 pm
The Village Well

MINUTES

1. Welcome & Apologies

- 1.1. Chair Loraine Scheide acknowledged the Peramangk and Kaurna people on whose lands we met and paid respect to elders past, present and emerging.
- 1.2. Apologies list (as per AGM packs) acknowledged. Zinia King to be added.
- 1.3. Loraine outlined that the election of Board members would be cast by silent vote. Only members eligible to vote.

2. Confirmation of Minutes of the 2021 AGM

Motion: The Minutes of The Hut Annual General Meeting held on Thursday 25 November 2022 be adopted as a true record of proceedings.

Moved: Geoff Welch **Seconded:** Geoff Keynes **All in favour:** Minutes adopted.

3. Presentation:

Bernadette Reading (Community Development Manager) presented on 'Dementia Friendly Communities' with a video and oral presentation.

Bernadette has been involved with Dementia Australia for the past 6 months exploring how The Hut can be formally recognised as a Dementia Friendly Community. She joined the local Dementia group (which consists of patients and carers) and invited them to the Centre for their feedback. The group scored The Hut quite well with only a few small modifications needed.

Dementia friendly communities exhibit awareness and address needs via communication, training, environment, customer service and signage. Dementia is not recognised by looks; training can help to pick up clues.

Recognition as a Dementia Friendly Community will enable The Hut to be identified on Dementia Australia's website and provide training for volunteers and the local community.

4. Receive Reports:

4.1. Chairperson's Report page 3 of Annual Reports - Loraine Scheide

Loraine highlighted the following areas:

Three years ago, when she commenced as Chair, the Board identified the need for new enterprises. It is a pleasure to see the Woodside Book shed becoming a reality.

Geoff Keynes was welcomed onto the Board at the last AGM and Jana Norman retired approx. 3 months ago.

Thanks expressed to the Board members over the past 6 years for their encouragement, trust and confidence. Thanks also given to Deb, Bernadette, member and volunteers. Loraine is no longer eligible to be a Board member but will continue as a member and volunteer.

4.2. Executive Officer's Report page 5 of Annual Report – Deb Bates

Conversations with Adelaide Hills Council (AHC) were held over the past year regarding operational funding for the coming 3 years. The council continued funding, although at a lower rate than previously. Deb expressed her thanks to outgoing CEO Andrew Aitken.

The process of establishing the Woodside book shed has been a marathon effort. Thanks to David Rawnsley and John Kemp for their work. Exciting to note that earthworks started today!

The three yearly ASES review was held and passed with only a couple of minor changes required. Thanks to everyone who contributed.

Long serving staff members Sandra Veitch (Finance 15 years) and Jenny Kemp (ACE 10 years) were farewelled. Ivonne (Finance), Marnie (Community Connections), Courtney (Programs & Community Learning) and Jo (Admin) were welcomed. Sandra continues to volunteer with finance and at the Book Shed. Thanks to all the team and our amazing volunteers!

Thanks to Loraine as she has served as Board Chair and volunteers at The Hut two days per week.

Thanks to The Hut Board who are supportive, visionary and entrepreneurial.

4.3. Community Development Manager's Report page 8 of Annual Report – Bernadette Reading

Key focus this past year has been Diversity. Special events have included Harmony Week and Sunset Sessions on the platform along with Station Socials which started via the Community Connections program. Community Connections is a new program which aids people to increase their social connections and achieve personal goals.

Programs have been flexible through Covid and thanks to the coordinators for managing this well.

New staff have enabled the development of a Community Development Team who inspire lots of exciting new ideas. Thanks to the team for their dedication and enthusiasm.

Thanks to all The Hut volunteers for your dedication!

4.4. Treasurer's and Finance Report 2020/2021 page 20 of Annual Report – Sylvia Pembroke

Sylvia noted the profit shown is an accounting profit, due to funding allocations and timing with Woodside book shed. The Community Shed extension contributed to the growth in assets.

The financial position of The Hut has remained solid due to the dedication of Board, management, staff and volunteers. Covid funding in the past has been a great help. There are currently sufficient financial resources to enable all programs of The Hut to continue for 12 months in the unlikely occurrence of all external funding ceasing. The programs offered are critical to the wellbeing of our community. The aim is to reach financial independence.

Sylvia acknowledged that Hut Volunteers contributed over \$920,000 in the equivalent of paid hours. Book Shed volunteers provide an excellent income stream via the sorting and sale of quality books in Stirling.

Sylvia is impressed beyond words by the wonderful things done at The Hut.

Thanks expressed to the Board for their commitment and to Deb, John and especially David Rawnsley ("Thank you Rock Star!") for the work and perseverance with the Woodside Book Shed.

Sylvia finishes her 6-year term and said she will miss being on the Board.

5. Invitation for Questions and Comments

- 5.1. Neil Wallace asked if the Woodside book shed accounting will impact on AHC funding. Deb advised that the 3 year funding agreement has been signed off. There will be no impact.
- 5.2. Gordon McLean asked what the expected income from the Woodside book shed would be. David responded saying sales may not reach Stirling's. Initial aim is \$56-60,000 pa. Once profile built more may be generated.
- 5.3. Gordon McLean asked regarding sub-leases of the cottage on the Woodside property. Deb advised a sublease has been arranged. The business will provide tourist information, e-bikes for hire, local tours and local produce.
- 5.4. Tony Herve commented on volunteer hours being priced at \$42 per hour. He expressed thanks to the Management Team and advised that Bernadette is nominated for a Community Connector award. He wished her all the best and said thank you!

The Chair moved that all of the above reports be accepted.

Moved: Greg Bussell

Seconded: Sharon Maslen

All in favour: Carried

6. Motion to amend Constitution

The Board has reviewed the Constitution in light of a few clauses that, due to some ambiguity, needed to be re-worded and a change to the requirement for Adelaide Hills Council representation on the Board. This was a historical requirement that hasn't been required for a few years.

No questions were raised.

Motion: The Board propose that the changes to the Constitution be accepted by The Hut membership.

Moved: Loraine Sheide

Seconded: Sharon Maslen

All in favour: Carried

7. Appointment of Auditor

As per The Hut constitution, the Board will appoint the auditor post AGM.

Loraine stepped down as Chair

Len Rolfe facilitated the remainder of the meeting

8. Board Member Election

8.1. Retiring Board members stepped down: Loraine Sheide, Sylvia Pembroke, Greg Stevens.

8.2. Board Election. 7 nominations received. 6 positions available.

8.2.1. Each nominee gave a short introduction of themselves: full details available in the Board member nomination sheet provided in AGM packs.

Neil Wallace

Pamela Patane

Wallis Saba

David Rawnsley

Deborah Turnbull

Ann Croser

Sarah Moulds

8.2.2. Questions: Tony Herve sought clarification re Deborah Turnbull 'renominate for first term' as per nominee profile sheet. Deb Bates explained that Deborah had been seconded to fill Jana Norman's position as per Constitution.

8.2.3. Voting by The Hut members held.

Thomas Shillabeer counted and Len Rolfe oversaw the election.

8.3 2022/23 Board:

Continuing: John Kemp, Greg Bussell, Sharon Maslen, Geoff Keynes

Newly elected: Neil Wallace (1st term), Pamela Patane (1st term), David Rawnsley (2nd term), Deborah Turnbull (1st term), Ann Croser (2nd term), Sarah Moulds (1st term)

Next Board meeting will be held on Thursday November 3, 5pm at The Hut.

9. Acknowledgments & Wrap up

9.1. Thanks for the Board nominations and the high level of skill on offer, commiseration and thanks offered to Wallis Saba for her nomination and interest in The Hut.

9.2. Executive Officer expressed thanks to Thomas, Jo and Len for their input tonight.

10. Refreshments

A light supper and drinks were served. Thanks to Doris, Helen, Denny, Jo and Ivonne.

Meeting closed at 7.45pm