



Board STRATEGY Meeting MINUTES
The Hut Community Centre Community Room
Thursday 13 April 2023
6.00 – 8.00pm

Attendees: David Rawnsley (Chair), Greg Bussell, Sharon Maslen, Geoff Keynes, Sarah Moulds, Deborah Turnbull (Via Zoom)

Apologies: Pamela Patane, Ann Croser, John Kemp

In attendance: Deb Bates (EO),

1. Meeting Opening at 6.05 pm

- 1.1. Acknowledgement meeting on Aboriginal Land
- 1.2. Apologies were received from Pamela Patane, Ann Croser, John Kemp
- 1.3. Conflict of Interest – None declared.

2. Minutes of meeting 9 March 2023

Deb T requested that the minutes in item 4.2.2 be clarified to read that Deb T is employed by Adelaide University and that Sarah Moulds queried her own potential conflict of interest as a UniSA employee.

With the above changes, the Board confirmed that the Minutes are a true and accurate record.

Moved: Sharon Maslen **Second:** Greg Bussell **All in favour** **Carried**

3. Action items – not reported at this meeting.

4. Business

4.1. Strategic Plan Review

Hayley, Financial Wellbeing Officer, Jo Jarvis, Office Wiz/Acting Programs Officer and EO presented on achievements of the past 9 months against the strategic plan and identified areas for focus and challenges for the coming financial year.

Several Board members contributed opportunities for the team to consider throughout the presentation. They included:

- Advising SAPOL of homelessness in the area.
- Engaging with Good Shepherd to assist with the evaluation of our Financial Wellbeing program esp food pantry.
- Advise 'Affordable SA' of all new programs/initiatives to be included in the app.
- Consider availability of government funding for the next pandemic – Loneliness. Good contact is Peter McGinn as he has strong networks and knowledge within the community asset based evaluation field.

- Opportunities to codesign with Heathfield High School Entrepreneur program also through the Churchill Fellowship. Sarah Moulds offered to help build connection.
- Consider strengthening connection with Mark DeLange at Adelaide Hills Council and youth leadership program to engage more with youth in regards to co-planning.
- Market The Hut's availability to offer work experience to students via social media.

Hayley and Jo left the meeting.

Strategic Plan review to be added to next agenda. Consider: big picture against the four strategic goals; gaps/opportunities; resourcing.

Action: Add Strategic Plan review to May Agenda. EO

4.2. Appointment of Auditor

EO appraised the Board of a meeting she had with Martin J of Stirling Proactive (SP). Martin advised that that SP's Auditor has retired so is unavailable to audit our finances this financial year. It is a constitutional requirement for the Board to appoint an Auditor. The Board considered its options and determined that SP would be best placed to engage an auditor prior to the AGM. SP would continue to prepare our financials for auditing.

Action: EO to investigate the length of time we could get an extension for our books to be audited through the ACNC. EO

Motion: The EO to monitor the situation with SP and advise the Board of any changes or increased risk to our ACNC requirements regarding auditing.

Moved: Greg B **Seconded:** Geoff K

5. AOB

5.1. AGM 2023: to be held on Thursday 12 October. October Board meeting to be held on 19th.

5.2. Update on Community Connections Funding and Recruitment:

- 5.2.1. Dept Human Services has appointed Mt Barker Community Centre as lead agency.
- 5.2.2. Funding is for 2 years with 2 year extension.
- 5.2.3. Continuation of current funding + 2.5% indexation.
- 5.2.4. Grant covers wages and program costs. There is little for Hut Operation costs.
- 5.2.5. Will commence recruitment this week.

5.3. Update on Uni SA Loneliness project (WHTRN Co-Production Grant Scheme):

- 5.3.1. Bernadette Reading (CDM) Deb Bates (EO) and Deb Turnbull attended the second round table meeting with the project group and separately with Nadia Corsini, project lead to discuss local identified needs, areas for focus, social prescribing etc. Together with a number of contributors, we will co-design evidence-based resources, training materials and educational content with the aim for these to be 'scale-up-able' at a regional and national level.
- 5.3.2. Nadia will send draft to Bernadette (CDM) and Deb (EO) for comment. Due date for grant submission is 5th May 2023

5.4. Board Member Recruitment:

5.4.1. Expressions of interest for the vacant board member position have been advertised.

Three EOIs have been received to date, two had skills sets commensurate to our advertised needs. None are local. It was agreed that it is expected that any Board members attend the majority of meetings in person rather than Zoom. Board members agreed to take the EOIs who have financial experience/quals to interview stage.

Action: EO to arrange an interview for the two EOIs that have financial experience/ qualifications to meet with herself and Board Chair. It was advised to reinforce prior to meeting that this is an honorary position and therefore unpaid. **EO**

6. **Next Meeting:** Thursday 11 May 2023, 6pm FULL BOARD MEETING

7. **Meeting Closed** at 8:20pm

Accepted as an accurate record of proceedings:


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Chair – on behalf of Members

Date 11 / 5 / 2023

