



Board Meeting MINUTES
The Hut Community Centre Community Room
Thursday 3 November 2022
5.00 – 6:30pm

Attendees: Ann Croser, John Kemp, David Rawnsley, Sharon Maslen, Geoff Keynes, Deborah Turnbull, Pamela Patane, Sarah Moulds, Neil Wallace, Greg Bussell

Apologies: None

In attendance: Deb Bates (EO) for items 1-5.

1. Meeting Opening

- 1.1. Acknowledgement meeting on Aboriginal Land: Deb Bates paid respect to Kurna/Peramangk people and elders.
- 1.2. Apologies: None
- 1.3. Conflict of Interest: None declared

2. Elect Office Bearers – If more than one person is nominated/nominates for a position, nominees will be invited to give a short dissertation prior to votes being cast. Voting is by show of hands unless a silent vote is requested by a member.

2.1. Chair

Greg nominated Deborah Turnbull – Deborah declined nomination

John nominated David Rawnsley – David accepted nomination

All in favour: Carried

2.2. Deputy

John nominated Geoff – Geoff accepted nomination

Deborah nominated Ann – Ann accepted nomination

Ann nominated Deborah – Deborah accepted nomination

Board members voted, Geoff and Deborah were a tied vote with four (4) votes each
Board members voted between Geoff and Deborah; tied vote with five (5) votes each
Board members voted with the option to abstain – Deborah was voted in as Deputy Chair, 2 Board members abstained

All in favour: Carried

2.3. Treasurer

Ann nominated Greg Bussell – Greg accepted nomination All in favour: Carried

3. Determine day and time of Board Meetings for 2023

Note: Meetings are currently held the second Thursday of the month. This timing (2nd week in) fits well with the preparation of the Board Agenda's, papers and sub-committee meeting minutes.

Day: Board meetings will be held on the second Thursday of the month.

Time: 6-8pm

4. Nominate Sub-Committee membership

4.1. Executive - Not required at this stage.

4.2. Finance & Audit

- Greg Bussell – Chair
- Ann Croser
- David Rawnsley
- Geoff Keynes

Non-Board

- Geoff Welch
- Sylvia Pembroke
- Deane Kowald

4.3. Work, Health & Safety

- Neil Wallace
- Pamela Patane

Non-Board

- Geoff Welch (Legislation & historical)
- Jim Howe (Community Shed)
- Loraine Scheide (HR)
- Bernadette & Deb B

Meetings to remain Thursday 9:15

4.4. Human Resources

- Sharon Maslen
- Sarah Moulds

Non-Board

- Loraine Scheide

4.5. Strategy and Financial Sustainability - Not required at this stage

https://thehut.sharepoint.com/sites/TheHut/Shared Documents/Governance/Governance/board/board_and_committees/board_mtgs/2022-23/2022_11_03/Board_minutes_11_3_2022.docx

5. **Minutes of meeting 13 October 2022** accepted as a true record
Moved: Geoff K Second: Deb T All in favour: Carried

6. **AOB**
 - 6.1. Minutes of Zoom meeting held 18 October 2022 to be distributed and approved at next meetin

7. **Next Board Meeting: This will be a full meeting. December 8th at 6pm**

8. **Board member Professional Development with Sue King**

9. **Meeting Close** - Individual photos of board members to be taken at next meeting

Accepted as an accurate record of proceedings:
..... *[Signature]*

Chair – on behalf of Members

Date *12 / 1 / 2023*

