



POLICY	BOARD & GOVERNANCE		
DOCUMENT REF	PS Gov01	EFFECTIVE DATE	11 Feb 2021
RESPONSIBILITY	The Board	VERSION NO.	Version 1

Purpose and Scope

The purpose of this Policy Statement and related Operating Procedures relates to the role and function of the individual members of the Board and the Board as a whole in achieving The Hut's objectives and responsibilities under law, to identify and manage risks and to ensure The Hut's Strategic direction.

The Board comprises individual members elected, by Hut Members, in line with The Hut Constitution, and any regulatory or legislative requirement. Office Bearers, elected from within the Board, may hold additional responsibilities as defined in this Policy Statement and any consequential Operating Procedures.

Policy Statement

The Board will meet its responsibilities to the business and affairs of The Hut Community Centre as required in its Constitution and in compliance with the Australian Charities & Not-for-profit Commission (ACNC) and other relevant regulatory bodies, delegating, its responsibilities where appropriate, to Board sub-committees and the Executive Officer to achieve this.

The Board will, at all times, work collegiately with Hut management to encourage a culture that embraces the principles of community development and equal opportunity, aspiring to achieve best practice to deliver positive outcomes for the Adelaide Hills community. It embraces contemporary leadership, governance and management practices and, as such, will be structured to ensure it has a membership that has the skills, knowledge and experience to achieve its strategic direction, performance and deliver service excellence. The Board will, both as individuals and collectively, ensure they operate ethically at all times, maintaining the highest possible standards as outlined in The Board's Code of Practice.

The Hut is a non-sectarian, apolitical, equitable and values based organisation and, as such, will embrace, support and assist individuals, families or community groups without bias or judgement where the outcome meets our purpose and has a positive effect on Adelaide Hills' residents. Formal or informal partnerships and auspicing arrangements with aligned community bodies or organisations will be supported to realise this.

Decisions of the Board are made by a two thirds majority of those members present at the meeting which may include a proxy if a Board member is unable to attend.

Objectives

The objectives of this Policy Statement and associated procedures are to ensure that:-

- the Board effectively governs the organisation,
- the Board effectively represents, and supports the interest of the community,
- composition of the board reflects the skills, knowledge and experience necessary to effectively guide The Hut's strategic direction and performance,
- compliance with all legislative and regulatory obligations is met and the
- highest standards of financial and ethical behaviours are aspired to.

Guiding Principles

The development of Operating Procedures under this Policy Statement is based on the following guiding principles:-

- The Board maintains
 - an outward vision, concentrating on providing strategic leadership and future focus and
 - oversight of all areas of governance including financial, risk and legislation
- Risks to The Hut are appropriately identified and managed
- The Hut's reputation is respected and protected
- The Hut proactively promotes diversity and acceptance of all people
- Diversity of opinions and views is encouraged
- The Board and Hut Management work effectively and collegiately to achieve The Hut's strategic vision, mission and objectives
- Delegations of authority are clearly defined

<i>Related Documents</i>	<i>Board Committee Meeting Board Member Position Description Board Code of Practice Agreement Board Recruitment Procedures Business Continuity & Recovery Procedures and Plan Delegation Procedures Executive Committee Terms of Reference Finance & Audit Terms of Reference H.R. Terms of Reference Records Management Procedures Risk Management Procedures and Plan Strategy & Business Planning Procedures WHS Terms of Reference</i>
<i>Legislation & References</i>	<i>Australian Charities & Not for Profit Commission (ACNC) Compliance Register Hut Constitution</i>

Signed on behalf of Hut Board by Hut Chair:

Name: Loraine F-Scheide

Signed:



Date:

11/2/2021

Date Approved by Board: February 2021

Next Review Date: February 2024