



ANNUAL REPORT

2013/2014

Our Vision: Adelaide Hills residents live in and contribute to a healthy, connected, supportive and strong community



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OUR VISION:

Adelaide Hills residents live in and contribute to a healthy, connected, supportive and strong community.

OUR MISSION:

To improve the well-being, independence, self-esteem and skills of Hills residents and to strengthen the capacity of the Hills community through:

- direct services and
- support for other community organisations

OUR OBJECTIVES:

- Improve awareness of community needs by broad community consultation to ensure relevant services
- Deliver high quality, well planned, innovative services within the
- broad categories of support and assistance, education and training,
- and healthy living
- Provide a professional volunteer program that supports and values volunteers
- Build the resources of The Hut to enable it to meet its objectives whilst ensuring the well-being of staff including volunteers.
- Develop, implement and resource fund-raising programs
- Promote and market The Hut in a planned manner to increase community awareness.
- Meet not-for-profit sector standards of governance and management

Supported by



CHAIRPERSON'S REPORT

Chairperson's Report

Once again we have come to the end of another highly successful year providing services primarily to the Adelaide Hills Council community in the Manoah and Mt Lofty Wards but also to those in other Wards when Hut services are relevant to them. The Hut also delivered educational and personal support services across the broader Adelaide Hills in conjunction with the Mt Barker Community Centre. We greatly value the sound working relationships we have with both Councils and their community centres and with many other community organisations across the Hills.

The outstanding achievements over the past year are essentially due to the generosity and dedication of Hut volunteers and staff, but very well supported by many grants, donations and collaborative relationships, the most valuable of these being with the Adelaide Hills Council. We are most grateful for its financial support and the relationship we have with Council staff without which The Hut could not provide the broad range of services it does.



While the overall financial position of The Hut is sound it is still a lean operation with little in reserve to fall back on in the event of an unexpected demand on its services or loss of financial support. The 2012 Equal Pay Case will continue to impact for several years as Community Sector wages are brought into line with comparable wages in other industries, but the Board is cautiously optimistic that it will meet the increasing wages cost, thanks to Council providing 5% pa increases in its grant to end-June 2016 and to new fund-raising opportunities becoming available (refer to the CDM's Report). There is a concern, however, that management of fund-raising activities diverts attention from program development and service delivery which are The Hut's priorities.

Meanwhile, through conservative budgeting, tight control on expenditure and the excellent results from the Book Shed and other fund-raising activities, we were again able to add funds to a reserve to purchase our 'home' in the old Aldgate Railway Station, should it become available for sale at the expiry of our lease. It is extremely unlikely that an alternative venue which meets The Hut's requirements will become available without us having to rent premises.

The enthusiastic team at the Book Shed has again exceeded our expectations with another record result for the year. While it is Council's support which 'keeps the doors open', it is Book Shed sales which give us the flexibility to extend the range of Hut services for which we cannot obtain grants, in particular Hut services for the less-well-off in the Hills community. The forecast "death" of the book has again been dispelled with the increasing value of Book Shed sales each year, thanks to the professional service of volunteers and the generosity of our community.

CHAIRPERSON'S REPORT

A significant contribution to the success of The Hut is made through its Board, with which I have been proud to be associated for the past six years and to chair since June 2013. Over the past six years the emphasis of Board agendas has reflected the increasing impact of legislative intrusion into the community services sector. Determining how to respond to the numerous demands made upon a community centre while maintaining financial viability, meeting all governance requirements, not burning out staff and minimising the bureaucratic impact on our volunteers is quite a challenge. The Hut has been extremely fortunate in being able to recruit a very well-balanced and talented Board that has met this challenge. The skills and attributes of additions at this meeting (Isabel Maurer and Neil Wickens) will further complement those of current members.

Having served my second three-year term on the Board I am not eligible to continue and so resign my position. I do so with great confidence in the new membership. I would like to thank all current and previous Board members for their support over the past six years and to acknowledge their willingness to work together to achieve the aims of The Hut. I ask active Hut Members to consider serving on the Board as another way of contributing to the well-being of the Hills community.

It should be noted that The Board, of course, cannot function effectively without the fantastic effort of our staff, both volunteers and paid workers. My special thanks go to Garry and Bernadette for their commitment and support.

Geoff Welch
Chairperson
September 18, 2014

Workplace Health and Safety (WHS)

Maintaining a safe environment for all who work in or enter Hut-managed premises is a considerable challenge, requiring the collaboration of program leaders in particular, but also a strong commitment by all employees and volunteers to caring for their own safety and that of those around them.

To be assured that The Hut is compliant with current WHS legislation a *pro bono* consultant was engaged to review all policies and procedures, moving towards examining induction, training, inspections and risk assessments 'on-the-ground', where the safety of Hut employees, volunteers, clients and visitors is determined.

Continuing attention to safety has increased awareness of the need to report incidents and accidents no matter how small. Over the past year, six accidents and four incidents without injury were reported, which is the average for the previous three years. With three of the six accidents occurring on Community Bus work there is an apparent need for additional training for volunteers and a need for them to be especially careful assisting clients into and out of buses. Manual Handling training was conducted this year and will continue to be offered for all volunteers each year.

EXECUTIVE OFFICERS REPORT

Executive Officers Report

The Hut has a very ambitious vision. It sees Adelaide Hills residents living in a healthy, connected, supportive and strong community.

To achieve that vision, we are always on the lookout for residents' needs which are not being met and then working with them to meet those needs – through a Hut program or by some other means. We also regularly review the relevance of current programs. Modern life changes so quickly that a popular service one year may not meet a need in the next. We rely on many sources to alert us to emerging issues, the most important being requests or comments from Hut volunteers and the local community.



As a result, I believe Hills residents are well served by a wide range of affordable courses, social gatherings, exercise and self-development programs and personal or financial support services (refer to Community Development Manager's Report p6). But if you see a community need you think needs attention we would appreciate hearing from you.

Many ask how an organisation with so few paid staff can manage to provide more than 20 programs and services operating out of eight (8) locations as well as run the Stirling Christmas Pageant, support the Uraidla Fair, meet all the modern health, safety and governance requirements which are part of running a professional organisation and support other community organisations with grant applications and however we can so they can better serve the community.

The answer is five-fold:

- The key is our volunteers. The Hut is its volunteers. They continually amaze by their talent and dedication to making the Hills a better community in which to live. This year they devoted just over 28,000 hours towards that objective – a contribution worth approx \$768,600 (at \$27.45/hour).
- Most regular programs are self-funding and largely self-managed. They are essentially run by the participants with administrative support from The Hut. Participants help to achieve another Hut objective, viz to build Hills residents' skills and independence thereby strengthening the capacity of the Hills community.

Last June, the Men's Shed took the extra step to becoming fully independent of The Hut by becoming incorporated – with The Hut's best wishes.

- The Hut benefits significantly from financial and other contributions from many generous supporters. The most notable is the Adelaide Hills Council which provided \$127k of 'core funding' over 2013/14, without which we could not open the doors. We thank the Council for its continued support.

The Hut made a very significant investment this year with collaborative funding from the State

EXECUTIVE OFFICERS REPORT

Government (Community Benefit SA), the Adelaide Hills Council (Matching Grant) and the Stirling Community Shop to install 77 solar panels and high quality insulation at the Aldgate Railway Station. The results far exceeded our expectations. Power bought from the grid dropped by 63% while the power bill dropped by 112% between the 2013 and 2014 January accounts. This grant will keep on giving for the life of the panels and contribute substantially to meeting increasing wages and utility costs. Funding received over 2013/14 is listed on p37.

- Fund-raising is part of all community organisations' activities, today more than ever as governments look to trim their contributions while raising the bar on what they want for their money.

It is extremely difficult to source grants for some of the most valuable Hut services, in particular to pay wages. Yet without staff to coordinate the more complex services and to train and manage volunteers, programs such as the No Interest Loan Scheme, Emergency Relief and Caring in Our Community could not be provided.

We are therefore particularly grateful to the many volunteers who generously extend their hours to help with fund-raising, running BBQs, the Pageant, selling raffle tickets, managing a 'Cyber Garage Sale' and the like to enable The Hut to provide valuable services that are not funded.

But it is the efforts of our enthusiastic book-loving volunteers, generous book donors and Book Shed customers who deserve special mention as they had yet another record-breaking year with gross receipts of \$116k, a 16% increase on 2012/13.

- Having funds to employ is the first step. Getting the right staff is critical for success in any organisation – especially one providing community services. The Hut is extremely fortunate in being able to recruit highly talented staff extremely committed to building a healthier, connected, supportive and strong Hills community.

Thank you sincerely to each of the 250 Hut volunteers and to every organisation and individual who supported The Hut with funds or in other ways over the past year. You have all helped to make the lives of Hills residents happier and more meaningful through the Hut services and programs you support.

Garry McDonald
Executive Officer
September 18, 2014



"The day my neighbour asked me to join Music for Seniors was one of the best days of my life."

Joan Cushion

Community Development Managers Report

This year has certainly been a busy one with many highlights throughout the year and additions to the programs offered by The Hut. Program Coordinators have provided an overview in the pages to follow. Thank you for the commitment you make to the running of the programs which generally operate fairly self sufficiently under the guidance of skilled and talented volunteers.

New programs include 'No Lights No Lycra', a program that offers a safe environment to dance freely and get a cardio workout at the same time. This program was developed to support a request by a community member who wanted to see this offered in the Hills as it is in the city.

Carer Support Group is running well with a regular group of carers coming together each month to socialise, gather relevant information and be pampered for a few hours. This is run by a very caring group of volunteers who make the day pretty special.

Our collaboration with The Old School Community Garden enabled a diverse range of courses to be held at the garden through the Adult Community Education (ACE) program, this was mutually beneficial for The Hut and the garden and assisting to promote The Hut through the courses.

The School Holiday program had a focus on Art this year with children involved in painting, drawing, ceramics, and entering items into the Royal Adelaide Show. This program is one that I would like to expand in the coming year.

A range of fundraising efforts were made this year which proved to be quite fruitful, and this is thanks to a significant number of hours contributed by volunteers. Several BBQs were held at Bunnings and also at the Anzac Day concert in Oakbank. (Groovin the Moo). This was a very long day with volunteers learning a new style of music at a very loud volume!

The Stirling Christmas Pageant was another success thanks to the support of LJ Hooker Stirling. This is a community event that is continually growing and receiving additional support from local businesses and community groups. Alongside this is our Christmas Raffle which helps to raise additional funds for The Hut.

We also celebrated the achievements of Ian Holland, Neil Wickens, and Lyssa Liebelt who were awarded certificates for the contribution they make to their community through volunteering; you can read about them in the Hut Volunteering section.

Thank you to all the staff that work so diligently to make The Hut's programs a success; it is a pleasure to work alongside such highly skilled people with the community's best interests as their focus. We look forward to the year ahead.

Bernadette Reading



THE BOOK SHED

The Book Shed

We have enjoyed another wonderful year in the Book Shed. Our success is due in no small part to the fact that we provide a top class service to the community and the word is slowly spreading! The team of volunteers works very hard to keep up with the flow of incoming books and to provide our customers with a knowledgeable, friendly and well ordered book shop.

It is really rewarding for all of us to hear compliments from our customers, be they “regulars” or “first timers”, and to know that our efforts are appreciated. I am sure that our increased profits can partly be explained by the fact that we open for the Stirling Market Sundays, and I would like to say a special 'thank you' to those volunteers who ensure the day is a success. David Mulhallen has also made a significant contribution to our profits through researching and pricing the 'Collectable' books.

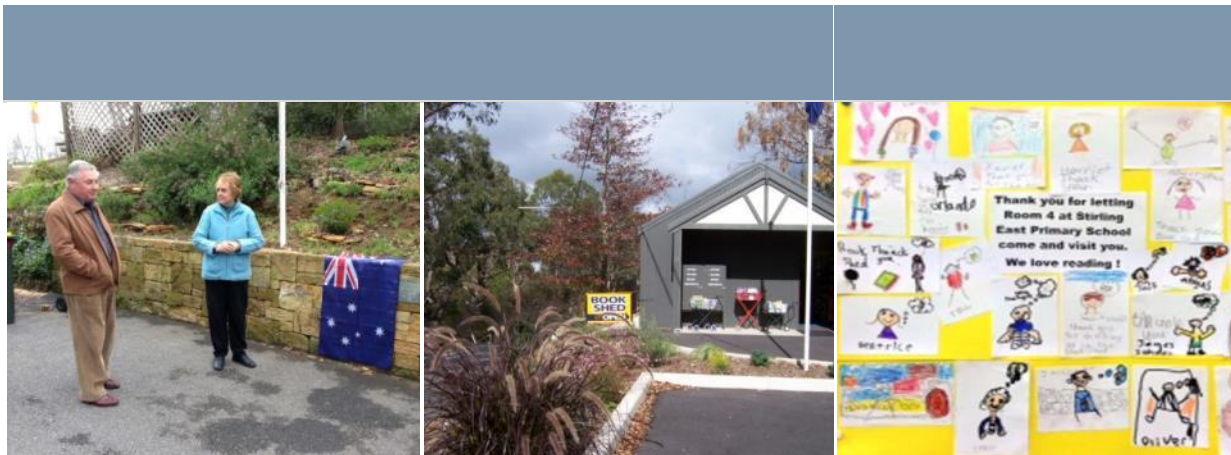
As our reputation has spread over the years, so the number of donations received from the community has increased and it is most encouraging to see the high quality of books donated by the public.

Tablets and kindles have their place in the world but there is nothing like a real live book to look forward to reading in front of the fire or in the garden on a summer's day!

You can view The Book Shed financial report on pg 30

Merrilie Rowley

Coordinator



Healthy Living

Programs that increase your physical well being

Chair Yoga

The group meets each Saturday morning at 10am - with 'terms' broken up into approximately 6 weeks. Numbers have remained consistent with the core group of eight - and these only miss a class if ill. Most of this core group are picked up by the Community Bus with a few using their own transport. The students range in age from 50s to 90s and have varying degrees of physical impairment - all are able to walk, either unaided or with a walking frame or sticks. Each class comprises of physical movements/postures - which aim to gain/regain strength, flexibility, energy and balance; yoga breathing techniques - which help raise and balance physical and mental energy; and conclude with relaxation/meditation - with the aim of bringing about a sense of mental balance and calm. The whole class aims to increase general well-being and feeling good about themselves. The students enthusiastically embraced the introduction of a few challenges that have kept them 'on their toes' (mentally and physically) and expanded their understanding of yoga over time. New students are always welcomed by the core group and are able to chat with the others over a cup of tea and a biscuit after the class.

Community Fun and Fitness Class

With the commencement of a new instructor this year, the Community Fun and Fitness class has gone through some changes. After a short break the sessions are going strong each Tuesday at Bridgewater. The focus of the training is on balance, strength, flexibility and core strengthening. This has multiple benefits including; improving quality of life, improving confidence, injury and falls prevention and many more! Resistance bands have also been added to the program, as well as using the free weights and body weight for exercises. The class has enjoyed having this added variety.

The class numbers have been fairly steady with 9-11 attending most weeks. The numbers were as high as 13-14 during the warmer months.

Social interaction is also an important aspect of the class so activities that help us to get to know each other have been incorporated as well as memory exercises that require a lot of interaction and calling of names. This has been especially helpful for new members and important for the coffee catchup at the end of term.

Brianna Cramond



HEALTHY LIVING

Men's Moves

Men's Moves has continued throughout the year to improve two areas essential for good health – physical fitness and social contact.

As we get older there is a tendency to become less active with increased weight gain and a corresponding increase in many medical conditions. To maintain physical fitness we take part in weekly exercise sessions to improve strength, flexibility and coordination. With ages ranging from the early 60's to mid 80's, we all find our own level of exercise.

Social contact is important so our weekly exercise sessions provide us with an opportunity to get together to discuss topics and issues over a cup of tea, a biscuit (healthy, of course!) and to share a few jokes.

We meet every Thursday at 10am in the Aldgate Valley Hall, with an average attendance of 10 participants. There are also times when we go out to lunch together, often including an activity such as 10-pin bowling or a walk in a local area.

We welcome any men who would be interested to come and join us for a try-out any Thursday morning.

Martin Woods

Strength and Balance

Strength and Balance classes continue twice weekly in Stirling from 9:30 – 10:30am.

We have a leadership group of 7 volunteers (Fay, Inez, Janice, Joy, Rosemary, Kay and Susan) who operate on a flexible roster as we are all retirees with other commitments.

The number of participants registered has grown to 58 with an average of 25 attending on Tuesdays and 16 on Thursdays. Ages range from the mid-sixties to 93. The local medical fraternity support the program by referring new participants.

We continue to expand our program on an as needs basis. Additional strength and balance exercises are available and a holistic approach adopted to include fun and brain gym exercises.

A good number of participants continues to enjoy an hour of social interaction with coffee at a local venue following each session.

We would like to thank our volunteers for giving their time. A special thank you to the RSL for making their excellent venue available. This has enabled us to provide a free service to those in need, as well as to the broader community.

Fay Wigney



HEALTHY LIVING

WALKING GROUPS

We have had another enjoyable year, with many walkers still taking part in spite of the cold and wet winter and the exodus to the warmer States. Currently we have 46 participants registered this year with an average of eight walkers on each walk.

The Sunday Walkers and leader Helen have joined the Hut's Walking Groups from another Hut program.

This is a small but consistent group with walks between 3.5 and 6 kms and finish with coffee in a local cafe where possible. They usually only walk once a month and now have the opportunity to take part in additional outings.

The walk was initially aimed at family groups through the 'Move It' program but most walkers have been Hut volunteers and Men's Moves participants.

It is always a pleasure to see that at the end of each walk participants are energised and happy which confirms the benefits of this activity.

Our walks are very sociable occasions, often with coffee afterwards. There are occasions when walkers will stay on for lunch. The groups look forward to the adventure of new walks, sometimes away from local areas.

All our walks are going well. The success of the program is indicated by the fact that some people live quite a distance from the area and travel to participate. New members are always welcome.

Rosemary Van Der Meer and Helen Cooper



Education and Training

Programs that increase skills and knowledge

Adult Community Education

Our Adult Community Education (ACE) program aims to give people computing and other skills with the intent that they have a pathway to employment, volunteering or further study.

In 2013/14 we received ACE funding for both courses.

The accredited program was delivered in partnership with the Mount Barker Community Centre. The focus of these courses was to improve participants' digital literacy skills.

The non-accredited program aimed to involve people in the community, as a starting point to volunteering, employment or further study. For part of the program we linked in with The Old School Community Garden(OSCG) at Stirling to run a number of workshops. Many thanks must go to the OSCG Committee, especially Melissa Cleggett and Rachelle Sandow. It took a huge amount of work to organise the large number of workshops on top of the other activities they run at the garden. We also ran art, snake awareness, genealogy and job ready workshops.

A big thank you to all the tutors who do a fantastic job in running the ACE courses. Without the tutors our ACE program would not be the success that it is. We must also thank Sean and Janelle from the Mount Barker Community Centre for the work that they put into running a number of the courses at their Centre.

For the first time, funding was offered for 3 years instead of annually. We applied for and were successful in getting, in partnership with Mount Barker Community Centre, ACE funding for accredited courses for 2014 – 2017.

Jenny Kemp



Broadband for Seniors program

Broadband for Seniors (BFS) is delivered by community-based organisations which provide senior Australians, aged 50 years and over, with a friendly and secure environment to receive computer and Internet training. The Internet connection and BFS computers at The Hut can be used by seniors for practice and personal computing outside of scheduled training times.

A new Windows 8 machine with touch-screen was supplied by BFS this year which allows users to choose between using Windows 8 or the old Vista machines.

EDUCATION AND TRAINING

We were also successful in obtaining a \$2,000 training grant from the Federal Government which allows us to offer more advanced computer training to seniors at no cost to the client. This training is provided by both group sessions and individual one-on-one tuition.

Richard Butcher

Brain Bootcamp

After a successful 'Brain Gym' program run by Alzheimers SA, 'Brain Bootcamp' was launched.

In collaboration with the Adelaide Hills Council Positive Ageing Centre, this program is run once a month to assist people with skills and resources to increase brain function and memory. Adelaide Hills Council provides a trained staff member to run the sessions, with participants doing a range of fun activities that they can use in daily life. Topics also include the benefits of exercise and brain foods for overall health.



One-on-one computer tuition

Computer tuition is still in demand with 4-6 sessions offered per week. Only two tutors were available this year but demand for this service is still quite high.

We are able to offer tuition in a wide variety of areas including Windows, Ubuntu and Mac Operating Systems. We can also provide assistance in using tablets and smart phones.

This service goes hand-in-hand with the Broadband for Seniors program as most of the clients for one-on-one tuition are seniors.

SUPPORT AND ASSISTANCE

Support and Assistance

Programs that provide a social connection or support for daily living

Blokes Club

The Blokes Club is a small group which enjoys a social time together, playing cards and pool. Members meet every fortnight on Thursday afternoon at the Adelaide Hills Social Club at Bridgewater. For many years the Aldgate RSL provided the venue, but due to storm damage the building was not available. We thank the RSL for many years of support for our group.

Under the coordination of leader, Nick Pincombe, there has been increased promotion which has enabled the group to successfully attract new members. Transport is also now being provided in the Community Bus.

This year we collaborated with the Adelaide Hills Council Positive Ageing Centre which has been bringing a few male participants along. It has been great for the men to meet other locals and share a game of pool.



Carer Support Group

Providing support for carers in our local community was highlighted as a high priority need in a review of community services conducted by a Social Work student in the previous year.

Carers came together earlier in the year to decide on the purpose and focus of the group with social support being the main need. The Group meets monthly and determines the activities with a range of guest speakers, games and fun activities occurring throughout the afternoon.

Carers are also provided with resources to assist them to access a range of services that may be available.

Thank you to the Carer Wellness Centre for its support in setting up this Group and the time provided by the Dementia Support worker who attends the meetings each month.

Caring in Our Community/Home and Community Care (HACC)

The Hut delivers Bus, Personal Transport and other HACC services under contract to Council.

CiC is a Hut Program that delivers similar services for residents not eligible for HACC.

SUPPORT AND ASSISTANCE

Both the HACC and CiC Program continued to provide local residents with neighbourly support through personal transport, shopping and assistance around the house.

These services include splitting & carting firewood, basic gardening, changing tap washers, fixing pergolas and other small maintenance projects, all of which help support a number of residents to remain in their own homes. They also enable residents to cope better with their individual challenges.

Referrals come from a range of service providers including Adelaide Hills Council, Adelaide Hills Community Health Service, local doctors, hospitals, as well as the wider community.

In 2013/14 there were 2,096 hours of direct service with the delivery of 859 jobs to some 130 residents, requiring 730 hours administration.

Personal Transport driver numbers are up slightly from last year however we still need to attract one or two more to our fold. To those current drivers we express our sincere thanks for taking on and “delivering” this service to the community.

The Community Bus service provides another valuable service to older members of the community. The Adelaide Hills Council has made available two buses so that people can maintain their independence by carrying out necessary activities such as paying bills and shopping.

We also provide transport for the social side of life, such as

- Mystery Tours take participants to interesting destinations, and include meals and afternoon tea.
- Let's Do Dinner at a variety of hotels and restaurants in the Hills area.
- Social groups and outings
- Other activities such as The Christmas Pageant, Election voting and Lobethal Christmas lights.

Passenger satisfaction with the service we provide is the priority, so an effort is made to ensure we match the person with the appropriate services they require.

The services mentioned above go beyond the obvious. We had feedback thanking us for the difference that these services make and how clients have become more socially active and their personal wellbeing has improved.

Thank you to Lyndall Schliebs who has left us after many years of service as Bus Coordinator, and our thanks go out to each and every volunteer and to the Adelaide Hills Council with whom we have a close collaborative relationship.



SUPPORT AND ASSISTANCE

Emergency Assistance

In 2013/14 assistance with Emergency Relief was still in high demand. Funds provided by the State Government Department of Communities and Social Inclusion (DCSI) and the Commonwealth Department of Social Services (DSS) enabled us to provide urgent short term assistance to those struggling financially. The funding from DCSI was for the Adelaide Hills State Region which comprises both the Adelaide Hills and Mt Barker Councils. We work closely with The Mt Barker Community Centre to deliver assistance across the region.

Assistance is generally provided in the form of food and petrol vouchers however we aim to respond to individual needs as they arise. This year assistance has included the purchase of firewood, supply and delivery of a fridge and washing machine to a victim of domestic violence and assisting a new family settle into the area with the purchase of a school uniform.

People seeking emergency assistance are also encouraged to see a financial counselor or budget support to provide them with skills and resources to manage their finances.

Music for Seniors

As it has been doing for over 16 years, the Music for Seniors group continues to actively learn, rehearse and perform and above all to thrive. This informal orchestra meets each Tuesday and consists mainly of retired people, with our numbers having grown to 27.

Instruments played include clarinets, recorders, a flute, three piano accordions, 2-3 violins and a viola, an auto harp and a number of piano keyboards. New members have enabled the expansion of the choral and string components of the group.

Over the last twelve months the group has performed at numerous venues:

- The Laurels in Mt Barker
- Resthaven, Westbourne Park
- Regis in Linden Park and

Day Care / Friendship groups were invited to attend a performance at our rehearsal venue. After performing for an hour we treated those attending to a light luncheon

The "Outsiders" (a small ensemble group) put on additional performances connected to the Sunset Rock Uniting Church:

- A fundraiser for the church at Emily's Garden
- "Girls and Guys Day Out" – an outreach programme run by the Church for those older folk in the community.

I am taking leave for 12 months and so the baton has been handed over to Leith Pederick, an experienced teacher and a conductor of over 40 musical shows both in the Hills and further afield. Work will continue



SUPPORT AND ASSISTANCE

under Leith's leadership on a brand new repertoire, arranged by Janet prior to her departure. This work will provide the group with an expanded repertoire and will challenge the members even further.

Music for Seniors group continues to be a lively, caring and supportive group where members enjoy meeting each week to share and make music together. It is a group that continues to attract new members.

Janet Leitch

No Interest Loan Scheme (Hills NILS®)

NILS is a No Interest Loan Scheme for people on low incomes to access equitable affordable credit with no interest or charges for essential household items where other options are not available. The maximum loan amount is \$1000 and usually repaid over 12 to 18 months. The Network is part of the National Good Shepherd Youth and Family Services; the largest Microfinance Scheme is Australia.

In spite of some rather harsh funding cuts, Hills NILS still managed to grant exactly the same number of loans in 2013/14 as in 2012/13. This can only be attributed to the hard work and dedication of volunteers associated with the program and the continued support of The Hut.

Our volunteers performed outstandingly and met these challenges. As a result were able to achieve a good outcome for NILS clients.

Administrative pressures persist and continue to be addressed. We are looking at improving processes and to better align these with the resources available so that we can improve the client's experience.

Currently we have 32 active loans and, since 2009 have issued loans to the value of \$83, 321.

Clients who were unable to meet the eligibility criteria were able to be helped in other ways. For example The Hut supplied a donated washing machine to a deserving client. In other examples we refer clients to other organisations in our network that help achieve an outcome for the client.

Thank you to our volunteers, administration and the Loan Assessment Panel for making this program a success.

Tyrone Prins

Out and About

Out and About is a social group which meets on the second Tuesday of each month and has lunch in various venues around the Hills.

The group is informal and enjoys a leisurely meal and a chat. The numbers vary from month to month with between four and ten attending.

Shirley Bennett



SUPPORT AND ASSISTANCE



Plant Rescue

The Plant Rescue Program provides the community with low-cost plants that have been propagated by our volunteers or donated by local nurseries and nurtured back to health. Regular donations of plants from community members have kept the program in operation.

The team has worked hard this year improving the set-up of the benches and layout of the plants. New benches have been sourced so that plants can be categorised into types. A watering system has also been set-up for the summer months and a purpose-built shadehouse has been constructed.

Volunteers have assisted elderly community members with basic garden tidies and has received cuttings and excess plants in return.

Tax Help

Tax Help is a network of community volunteers who help people complete their tax returns during tax time. This is a free and confidential service. Volunteers are fully trained, accredited and supported by the Australian Taxation Office (ATO).

Tax Help at The Hut was provided by Richard Butcher, a hut volunteer trained by the ATO. A total of 75 tax returns were completed through The Hut this year – the largest number completed by any Tax Help Centre within the Adelaide Hills region. Most of the people using our service return year after year. This is a valuable service to members of the community on low incomes.

SUPPORT AND ASSISTANCE

THE CLUB

The Club is a social gathering of those who wish to meet with other members of the community, in this case, each Tuesday in The Hut Community Room.

The one thing I see in common with all of the members of the Tuesday Club when speaking with them, is their wish to socialize; the chance to get out from their homes and enjoy others' company. This program gives them the chance to come together in a safe environment and provides Transport for them from their homes to The Hut via the Community buses.

A day in the Tuesday Club consists of morning tea and lunch whilst enjoying a variety of games including bingo, cards, and rummikub and the opportunity to chat about times past, sharing their special memories with others.

A small team of volunteers assist with the games and the serving of the morning tea, lunch and cleanup. Their assistance is invaluable in helping the members if they are having difficulty attending to tasks and also to play games. The cook is an integral part of the Tuesday Club providing members with a diverse range of nutritious and delicious meals.

On the first Tuesday of the month, the members go on a day trip on the Community buses, usually to a Hotel for Lunch. The venue can be as far away as Victor Harbor, Milang and Williamstown.

We celebrated a 100th birthday this year and several others reached milestones in their nineties.

The Club is a vital service provided as an activity by The Hut and it is an excellent starting point for those members of the community who may feel hesitant with joining a social group.

Colleen Purcell



AUSPICED PROGRAMS

Auspiced Programs

Aldgate Valley Organic Food Co-op

The Co-op has been running smoothly due to membership has remained fairly constant. We have a new supplier, Bettalife, which have a large product list. The members are familiarising themselves with the products and order procedure and we will be placing the first order soon. We are continuing to receive good quality organic fruit and vegetables from Natural Organics Plus SA.

We thank Garry and Bernadette from The Hut for their ongoing support throughout the year. It has been very much appreciated.

Jane Van Mierle

Bounce Fitness Group

In its seventh year of operation Bounce Fitness Classes continue to meet their original aim of bringing people together to exercise in an affordable, non threatening, supportive and social environment.

Classes are held each week day at 9.30 am and Mondays, Wednesdays and Fridays at 6.15 am, at the Bridgewater Sports and Social Club. Sessions run for 45 minutes and include Circuit, CardioBox, Body Pump and Tummy Thighs and Bums (TTB)/Pilates classes. Child minding is available for the 9.30 sessions; this feature is highly valued by those attending.

A keen group of volunteers manages the day to day running of the Group. Our highly skilled trainers, Shannon, Tamara and Hannah, ensure the high standard of the activities available. We would like to give all our volunteers and trainers a special thank you for ensuring the continuing success of the program.

Eve Evans

HILLS VOLUNTEERING

Now in its eight year of operation as the regional Volunteer Resource Centre (VRC) for the Adelaide Hills, Hills Volunteering has continued to promote and support volunteering throughout 2013/14.

A big thank you to our Funding Partners:

- The District Council of Mount Barker
- The Adelaide Hills Council
- The Office for Volunteers
- The Stirling Community Shop



AUSPICED PROGRAMS

and to our Project Partners:

- The Hut Community Centre
- Adelaide Hills Council Community Centres
- Mount Barker Community Centre
- The Weekender Herald (significant in-kind support)
- The wonderful volunteers who support both Hills Volunteering and The Hut

Hills Volunteering now operates four days a week with the Mount Barker Office open on Monday, Thursday and Friday and the Project Officer operating from The Hut on Wednesday.

Highlights for the year include

- The signing of an updated Adelaide Hills Volunteer Charter as part of National Volunteer Week celebrations
- Successful applications for grants to support volunteering and training totaling approximately \$50,000
- Upgrading of the Hills Volunteering website to include online registration for training courses
- The success of Volunteer Movie Day in May 2014 with entertainment throughout the day enjoyed by close to 1,000 volunteers
- Successful application to the Office for Volunteers Community Voices program which has resulted in the development of a television advert for Hills Volunteering to be screened later in 2014.
- A variety of stories contributed by volunteer journalists to “Community Connections”, the weekly feature on all things volunteering in The Weekender Herald.
- Contribution to the round table consultations for the “Volunteer Strategy for South Australia 2014-2020.



Challenges for 2014/15

- The changing face of volunteering due to the anticipated involvement of “Baby Boomers”, many of whom will have retired from professional and high level public service positions.
- The variety of volunteering opportunities available online.
- The expected population growth in Mt Barker with exciting new cross-cultural challenges .
- Recruitment and retaining of young people in volunteering – supported by the successful Youth Connect Grant application.

AUSPICED PROGRAMS

The future

The Steering Committee is continually reviewing the sustainability of Hills Volunteering as the regional VRC financial members of Hills Volunteering, which will take effect from January 2015.

An application is being prepared for a Federal grant which supports regional Volunteer Resource Centres. If successful, this grant will enable Hills Volunteering to increase its services to the volunteer sector and cope with the anticipated population growth in the Mount Barker region, as well as provide much needed VRC support as an outreach to Murray Bridge.

Esme Barrett

Uraidla Sustainability Fair

The Hut continues to auspice the Uraidla Sustainability Fair, an informal group of committed locals who produce the Fair to coincide with the Uraidla Show.

LINKAGES AND PARTNERSHIPS

The Hut's links with the Adelaide Hills Council Community Services staff remain strong and we work together on a number of issues and programs. The support that is provided by this team is very much valued.

We also work closely with Mt Barker Community Centre to deliver Emergency Relief and Carer Wellness Centre to provide support for carers within this area.

Staff continue active involvement in networks and key service providers such as:

- Community Centres SA (formerly CANH)
- Regional Community Centres network
- Volunteer Manager's Network
- Volunteering SA & NT
- Office For Volunteers
- Positive Ageing Taskforce
- Hills Community Transport
- Adelaide Hills Community Services Forum
- NILS Network
- Emergency Relief Network
- ACE forums
- AC Care Murray Bridge

VOLUNTEERING AT THE HUT

Volunteering at the Hut

Hut volunteers are an integral part of the Centre. From coordinating programs to providing administration or social support, they contribute an enormous amount of time and skills in making the Centre a valued community hub.

Over 260 volunteers contributed 28,412 hours this year; this is a reduction from last year. We have seen a significant number of volunteers retire this year due to ill health, but are consistently recruiting new volunteers to take on current roles or additional projects.

Volunteers who are out in the community and run our programs are integral to the services we provide; they include roles like Personal Transport, Community Bus, Friendly Visiting, courses, workshops and the fitness programs.

Just as important are the roles that assist in the operations of The Hut as well as fundraising efforts. The Receptionists provide the first contact to people at The Hut and do so with a professional and welcoming manner. The administration volunteers keep services operating smoothly and so many just help out at events and have such a fun time doing this.

The Book Shed under the direction of Merrilie Rowley continues to astound us with their efforts, thanks to the hard work of all at The Book Shed and the generous donations from the community, we are able to continue to provide funding to some of our most important programs as well as promote The Hut and its services.

Volunteers have been offered the opportunity to participate in training in Manual Handling, Mental Health First Aid, Accidental Counselling, Brain Gym, and First Aid as well as the many other courses that occur at The Hut.

An Easter and Christmas breakfast were held on the platform to say thank you to all volunteers for the contribution they make to the community throughout the year, also a great opportunity to meet others that they may not see during the year.

Thank you to all volunteers who contribute so much of their time to The Hut and to help their local community. On a daily basis we see the benefits your volunteering has to the community and we hope you as a volunteer receive a personal satisfaction from the work you do.

Awards

This year we had several volunteers receive an award for the work they do in the community.

Ian Holland and Neil Wickens were recipients of the Citizen's Award at the 2014 Australia Day celebrations at Mylor and Lyssa Liebelt, the Premier's Certificate of Recognition for Volunteers.



VOLUNTEERING AT THE HUT

Ian Holland (Dutchy) has volunteered at The Hut since October 2002, weekly at the Book Shed and as the 'on-call engineer' whenever there is a need for his exceptional talents.

He has been involved in projects at The Hut such as: making a secure cover to protect controls on the solar panel inverter at the Station, design and construction of a porch over the Station doors to protect them from damaging elements and he played a key role in building the Book Shed in Stirling.

He is one of the many unsung heroes who do not need an organisation to get him helping others in the community. He is always on the look out for ways he can assist a neighbour or whoever is in need.

Neil Wickens has been volunteering with The Hut for over 10 years, for six of which he served as a member of the Board.

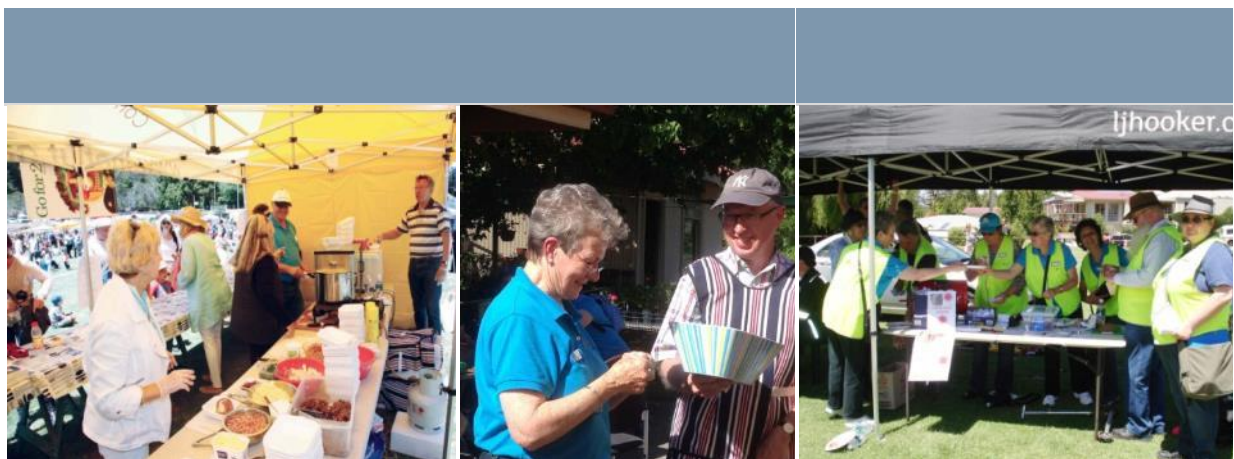
Neil has a very broad and valuable experience in senior management with international organisations in many parts of the world. Neil is not only blessed with an engineering background and practical approach, he has a flat-top truck and a wide variety of tools which means there are few technical or maintenance issues Neil cannot deal with. .

He is not only an exceptional maintenance man. He is 'on call' for anything needing to be done from delivering a refrigerator to spending the day on a stall at the Stirling Spring Fair and monitoring the safe operation of stall-holders and amusements. He is the kind of neighbour we all wish we had and a true asset to the Hills community.

Lyssa Liebelt has been involved in volunteering for many years even though undertaking full time employment. She volunteers with a diverse range of organisations and in many different roles. She is a positive example of ways people can volunteer outside of the norm.

Lyssa commenced volunteering with The Hut as Coordinator of a 'Cyber Garage Sale'. The Hut stores donated goods, furniture, clothing and other household items that may be needed by a member of the community on hard times. But donations sometimes exceed what is required in the near term. Lyssa sells surplus goods online to raise much needed funds for Hut programs

Lyssa has a great community spirit and is always willing to assist in any way she can. She certainly deserves the Premier's Certificate of Recognition for Volunteers recently awarded to her.



FINANCIAL REPORTS

Financial Reports



Independent Auditor's Report

Stirling Proactive Accountants

No.10 on Druid

making numbers simple

PO BOX 1066
STIRLING SA 5152

Phone: 08 - 8339 5999
Fax: 08 - 8339 5966
accountant@stirlingproactive.com.au
www.stirlingproactive.com.au

Our Ref: THEHUT

The Hut Community Centre Inc

Audit report

Scope

We have audited the attached Statement of Income and Expenditure and Balance Sheet of The Hut Community Centre Inc for the year ended 30/06/2014.

The Treasurer of The Hut Community Centre Inc is responsible for the preparation and presentation of the Statement of Income and Expenditure and the Balance Sheet and the information contained therein.

We have conducted an independent audit of the Statement of Income and Expenditure and the Balance Sheet in order to express an opinion on them to the members of The Hut Community Centre Inc.

The Statement of Income and Expenditure and the Balance Sheet have been prepared for the purpose of fulfilling the Treasurer's accountability requirements. We disclaim any assumption of responsibility for any reliance on these statements or on the financial reports to which they relate to any person other than the members of The Hut Community Centre Inc.

Our audit has been conducted in accordance with the Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement.

Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with the requirements of Australian Accounting Standards and other mandatory professional reporting requirements. The audit opinion expressed in these statements has been formed on the above basis.

We are unable to verify all cash transactions but we have audited samples of deposits reported in the deposit book and verified their banking.

- Certified Practising Accountants
- Tax Returns
- Business Advice

Liability limited by a scheme
approved under Professional
Standards Legislation



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Our Ref: THEHUT

Audit Opinion

In our opinion, the **Statement of Income and Expenditure** and the **Balance Sheet of The Hut Community Centre Inc** for the financial year ended **30/06/2014** are presented fairly in accordance with applicable Australian Accounting Standards and consistent with the documentary evidence from which they were derived and upon which we express an **unqualified** audit opinion.

Signed: 

Georgina Davison B.Com CPA

Date: 10/09/2014

At: 10 Druid Avenue, Stirling SA 5152

- Certified Practising Accountants
- Tax Returns
- Business Advice

Liability limited by a scheme
approved under Professional
Standards Legislation



FINANCIAL REPORTS

Balance Sheet

The Hut Community Centre Inc Aldgate Railway Station 1 Euston Road, ALDGATE SA 5154			
BALANCE SHEET as of 30th June, 2014			
	June 2014	June 2013	June
Assets			
Current Assets			
Current Accounts			
Operations A/c (Westpac)	\$18,019	\$7,589	
AMP Business Saver A/c - 3.35% over \$2K	\$137,915	\$53,647	
Rabobank High Interest A/c - 3.00%	\$4,574	\$3,351	Cancelled early February
Rabobank Svgs 90 day notice A/c -3.75%	\$192,000	\$100,000	
Westpac Business Cash Reserve A/c - 0.01%	\$0	\$19,291	
Total Cash Accounts	\$292,507	\$183,878	
Cash on Hand			
Hut P/Cash Advance	\$200	\$200	
Book Shed P/Cash Advance	\$100	\$100	
Food Co-op P/Cash Advance	\$100	\$100	
Emergency Assistance P/Cash Advance	\$0	\$300	Closed p/cash advance as now use petrol cards, supermarket vouchers or credit card payments
The Club P/Cash Advance	\$200	\$200	
Events P/Cash Advance	\$200	\$200	
The Hut Cash Float	\$50	\$50	
The Book Shed Cash Float	\$20	\$20	
Total Cash on Hand	\$870	\$1,170	Includes final pymt for ACE grant \$22k, DC MtBarker & AMC contributions to Hills Volunteering (total \$54K for 14/15 and various outstanding room hire.
Total Current Assets	\$293,377	\$185,048	
Trade Debtors	\$77,670	\$119,058	
Investments (Reserve)			
Rabobank T.D. 3.75% due 24/4/15	\$25,000	\$25,000	
Rabobank T.D. 4.35% due 6/2/14	\$0	\$25,000	Transferred to the 90-day Notice A/c at maturity. \$25K term deposit to be established in 2014/15 to match the \$75K held in Station Acqui'n Reserve
Rabobank T.D. 4.6% due 8/2/16	\$25,000	\$25,000	
	\$50,000.00	\$75,000.00	
Total Investments (Reserve)			
Fixed Assets			
Land & Buildings	\$205,200	\$205,200	\$36K is a 'catch-up on depreciation of the Book Shed (at 10% pa) not applied over last 3 years.
Office Furniture/Fixtures/Equip	\$20,193	\$20,193	
Other Equipment	\$41,288	\$11,850	
Fixed Assets (Accum Deprn)	-\$112,253	-\$45,875	
Total Fixed Assets	\$154,428	\$191,368	
Total Assets	\$575,476	\$570,474	
Liabilities			
Current Liabilities			
Total Grants/Income Rec'd in Advance (Restricted Income)	\$111,298	\$138,168	Funds for future Adult Education & Training (\$25.6K), Hills Volunteering Training (\$5K) and held in trust for auspiced programmes (\$13.7K)
Total Funds Held for Programmes (Restricted Income)	\$44,321	\$35,013	
Payroll Liabilities			
Employees Benefits & Provisions	\$89,570	\$64,501	Accrued Annual Leave (\$27K); LSL (\$52K); PAYG (\$4.6K); Sal Sac wages \$5.7k
WorkCover/Levy Payable	\$360	\$184	
Total Payroll Liabilities	\$89,930	\$64,317	
GST Liabilities			
GST Collected	\$16,327	\$19,105	
GST Paid	-\$3,386	-\$4,338	
Total GST Liabilities	\$12,941	\$14,767	Audits \$1.3K; Reception area redesign and furnishing \$2k; Lantern Shed repairs \$1.8k
Trade Creditors	\$5,159	\$9,550	
Total Liabilities	\$263,649	\$261,815	
Net Assets	\$311,827	\$308,659	
EQUITY			
Previous Year's Accumulated Surplus Previous Year	\$252,659	\$238,809	
Current Year Surplus/Deficit	\$3,168	\$13,850	
Accumulated Surplus	\$255,827	\$252,659	Aldgate Valley Community Hall Revaluation of \$71.2K shown as 'Accumulated Surplus in 2013/14 in error. Addition to Aldgate Station Acquisition Reserve \$25K.
Transfers to Reserves	-\$96,200		
Reserves			
Asset Revaluation - Aldgate Valley Community Hall	\$77,200	\$6,000	
Aldgate Station Acquisition Reserve	\$75,000	\$50,000	
Total Equity	\$311,827	\$308,659	

Note: Adoption of Standard Chart of Accounts: The Standard Chart of Accounts for not for profit entities adopted on 30th June, 2012 involved placing a present value on various assets acquired previously by gift. Again, as at the 30th June, 2014 further assets gifted or acquired by grants with an assessed market value in excess of \$2,000 have been brought to account. The result of this change in accounting has been an increase in fixed assets (Other Equipment – the major item being Solar Panels: \$24k).

RS

FINANCIAL REPORTS

Income and Expenditure

The Hut Community Centre Inc				
1 Euston Road, ALDGATE SA 5154				
Income & Expenditure [Budget Analysis]				
	Inc. & Exp. to	Budget to	Budget 14/15	Comments
	30th June, 2014	30th June, 2014	(3)	
INCOME	(1)	(2)	(3)	Numbers 1,2,3 used to refer to columns
General Grants				
AHC	\$128,885	\$126,300	\$133,864	1. Grant set by AHC Agreement to end 2015/16
DCSI	\$13,085	\$6,700	\$13,478	1. Set by DCSI Agt to end-June 2015
AHC-HACC	\$11,500	\$11,500	\$11,500	1. Set by AHC Agreement annually
Total General Grants	\$151,470	\$144,500	\$158,842	
Fund raising				
BBQ	\$16,477	\$11,000	\$14,000	1. Includes all BBQs: Pageant & Groove
Donations	\$3,168	\$5,500	\$3,500	
Christmas Raffle	\$5,161	\$6,000	\$5,500	
Stirling Pageant	\$2,275	\$3,000	\$3,000	1. – 3. excludes Hut Food Stalls
Total Fund-raising	\$27,081	\$25,500	\$26,000	
Sponsorships	\$5,227	\$5,000	\$5,000	
Sale of Goods				
Book Shed	\$116,708	\$100,000	\$115,000	
Other Sales	\$1,346	\$1,000	\$2,500	1. Includes 'Cyber' Garage Sales etc.
Total Sale of Goods	\$118,054	\$101,000	\$117,500	
Programmes (Self-funding)	\$8,023	\$9,000	\$8,000	
Other Income				
Interest	\$12,668	\$8,900	\$10,500	
Photocopying/Printing	\$5,846	\$4,000	\$4,200	
Service Account	\$8,537	\$6,500	\$6,180	3.ACE \$900 for Insurance; Youth Connect Grant Admin \$2.28K, Laptop lease (\$3K)
Other	\$946	\$300	\$120	Mainly tea/coffee
Total	\$27,997	\$19,700	\$21,000	
Room Hire				
Aldgate Railway Station	\$26,277	\$24,000	\$22,000	
Aldgate Valley Community Hall	\$3,603	\$2,700	\$2,500	3. Art Course reduced to 1 lesson/wk
Network Centre	\$530	\$1,000	\$500	
Total	\$30,411	\$27,700	\$25,000	
Total Specific Grants	\$219,868	\$219,868	\$219,868	Income equals Expenditure for specific purpose grants at end of the period
Total Income	\$588,131	\$552,268	\$581,210	

RP

FINANCIAL REPORTS

The Hut Community Centre Inc Aldgate Railway Station 1 Euston Road, ALDGATE SA 5154				
Income & Expenditure [Budget Analysis]				
	Inc. & Exp. to 30th June, 2014	Budget to 30th June, 2014	Budget 14/15	Comments
	(1)	(2)	(3)	Numbers 1,2,3 used to refer to columns
EXPENSES				
Administration Expenses				
Adv/Promotions & Marketing	\$3,205	\$3,600	\$5,400	3. More promotion was strongest request of Program Coordinators in survey last year.
Bank Fees	\$173	\$200	\$200	
Bad Debts			\$0	
Board & Governance	\$44	\$100	\$75	
Cleaning	\$788	\$500	\$800	
Information Systems	\$2,038	\$500	\$2,000	
Depreciation	\$42,287	\$28,550	\$20,000	1. \$36k is a catch-up on depreciation of the Book Shed (at 10%pa) not applied over the last 3 years
Fund-raising Expenses	\$9,757	\$10,000	\$9,500	
Health & Safety	\$1,212	\$500	\$1,200	
Insurance	\$6,923	\$8,150	\$7,000	3. Includes cover for Pageant
Legal Compliance	\$261	\$300	\$300	
Meeting Expenses	\$104		\$100	
Memberships/Subs	\$325	\$500	\$300	
Motor Vehicle	\$171		\$250	3. Trailers (2) Rego and maintenance
Office Furniture & Equipment	\$2,232	\$400	\$2,500	
Other Equipment	\$964	\$400	\$1,000	
Photocopying & Printing	\$3,056	\$6,000	\$3,000	3. Excludes brochures for Advertising/Promotion; includes paper
Postage	\$877	\$1,500	\$1,000	
Program Development		\$500	\$1,000	
Publications and Resources	\$90	\$200	\$150	
Rates & Taxes	\$1,445	\$1,400	\$1,600	
Repairs & Maintenance	\$4,559	\$7,000	\$3,000	
Salaries & Wages	\$213,427	\$196,850	\$212,950	1. - 3. Only Mgt/Admin staff included. Program staff wages and on-costs included under program/grant.
Other Employer Expenses	\$0	\$500	\$250	
Security/Fire Extin	\$680	\$500	\$700	
Stationery	\$983	\$1,500	\$1,000	
Sundry	\$20	\$50	\$25	
Telephone/E-mail/Web	\$4,623	\$5,200	\$4,750	
Training & Development	\$810	\$500	\$800	
Travel & Accommodation	\$204	\$500	\$500	
Utilities (Electricity & Gas)	\$3,488	\$4,000	\$3,500	
Volunteer Expenses	\$2,549	\$3,000	\$4,000	3. Incl Evening Recognition Event 2014/15
Total	\$307,295	\$282,900	\$288,850	
Support for Community Projects	\$19,603	\$28,000	\$24,000	\$4k to support Hills Volunteering
Programmes: Self Funding	\$7,908	\$7,000	\$6,000	
Programmes: Personal Support	\$22,414	\$29,208	\$28,000	1. \$8.2k budgeted for 2013/14 came from accrued LSL & Annual Leave (Liability a/cs).
Book Shed	\$6,438	\$5,500	\$6,500	
Aldgate Valley Community Hall	\$1,438	\$1,850	\$1,000	
Total Specific Grants	\$219,868	\$219,868	\$219,868	Income equals Expenditure for specific purpose grants at end of the period
Total Expenses	\$584,963	\$574,326	\$574,218	
Net Profit/(Loss)	\$3,168	-\$22,058	\$6,992	

FINANCIAL REPORTS

The Book Shed

Book Shed		2007/08	2008/09	2009/10	2010/2011	2011/12	2012/13	2013/14
Financial Report as at 30th June, 2014								
Gross receipts from								
July		\$6,143.70	\$6,903.10	\$6,820.70	\$8,085.15	\$8,220.70	\$7,775.45	\$10,509.60
August		\$5,326.10	\$5,940.55	\$5,564.70	\$7,061.15	\$7,106.60	\$7,231.15	\$8,799.60
September		\$5,430.10	\$5,413.55	\$7,067.90	\$7,135.00	\$7,043.40	\$7,043.40	\$9,907.15
October		\$6,675.50	\$6,238.65	\$6,261.35	\$7,508.20	\$7,585.60	\$7,802.90	\$11,647.95
Fair		\$68.00		\$56.30		\$156.60	\$298.70	\$302.20
November		\$5,784.95	\$6,128.65	\$5,942.20	\$8,004.15	\$6,243.00	\$7,668.90	\$9,901.15
December		\$4,815.85	\$5,724.50	\$5,819.50	\$7,186.80	\$7,436.45	\$6,245.75	\$6,996.05
January		\$6,961.60	\$6,463.40	\$7,918.80	\$8,913.36	\$11,184.35	\$12,736.10	\$10,306.00
February		\$6,190.30	\$6,365.35	\$7,978.55	\$8,062.10	\$9,639.90	\$8,638.90	\$9,921.55
Autumn Fair								
Tour Down Under						\$276.70		
Money in Book		\$900.00		\$100.00				
Donation								
March		\$5,512.05	\$7,000.95	\$6,683.10	\$8,703.75	\$9,076.40	\$8,003.10	\$10,928.05
April		\$6,994.20	\$6,520.30	\$6,771.55	\$7,987.90	\$6,934.80	\$9,630.45	\$9,281.85
May		\$5,978.35	\$6,423.00	\$7,114.55	\$7,317.00	\$8,587.95	\$9,047.40	\$10,530.80
June		\$4,920.60	\$5,742.65	\$6,735.40	\$7,318.45	\$8,061.20	\$8,386.75	\$7,675.80
		\$71,701.30	\$74,864.65	\$80,834.60	\$93,283.01	\$97,945.55	\$100,508.95	\$116,707.75
Expenses to end 30th June, 2014								
Electricity:		\$674.15	\$785.53	\$1,292.53	\$1,614.99	\$1,511.40	\$1,823.57	\$1,471.97
Insurance		\$345.00					\$206.70	\$258.64
Cleanaway/cleaning		\$1,131.12	\$314.35	\$341.29	\$186.07	\$219.21	\$125.20	\$224.21
Volunteer support		\$405.25	\$436.05	\$687.30	\$770.42	\$688.55	\$610.79	\$873.40
Stationery		\$33.27	\$66.90	\$94.95	\$72.24	\$175.15	\$94.25	\$142.46
Newspaper Advert/Brochures		\$450.00	\$495.00	\$1,946.22		\$75.00	\$813.10	\$414.00
Phone & Phone card		\$180.00	\$240.00	\$375.16	\$473.98	\$482.30	\$967.77	\$981.03
Fire Equip/1 Check/Health&Safety		\$138.75	\$431.10	\$347.06	\$186.86	\$631.69	\$289.16	\$1,817.59 **
Hardware/Maintenance/Equip		\$85.85	\$77.20	\$49.90	\$47.12	\$94.65	\$95.38	\$34.75
Other		\$3,443.39	\$2,846.13	\$5,134.41	\$3,351.68	\$3,877.95	\$5,025.92	\$6,437.50
Net Proceeds		\$68,257.91	\$72,018.52	\$75,700.19	\$89,931.33	\$94,067.60	\$95,483.03	\$110,270.25
Average Monthly gross takings -								
2004/05		\$4,700.90						
2005/06		\$4,847.60						
2006/07		\$5,403.45						
2007/08		\$5,975.11						
2008/09		\$6,238.72						
2009/10		\$6,736.22						
2010/11		\$7,773.58						
2011/12		\$8,162.13						
2012/13		\$8,375.75						
2013/14		\$9,725.65						
** Includes \$1237.50 for LED lights								

Sec 35 Board Report

THE HUT COMMUNITY CENTRE INC

SECTION 35 (2) (c) BOARD REPORT

In accordance with Section 35(2) of the Associations Incorporation Act, 1985 the Board of The Hut Community Centre Inc hereby states that:

- (a) the accounts submitted with this statement for the financial year ended 30th June 2014, present fairly the results of the operations of the association for the financial year and the state of affairs of the association as at the end of the financial year; and
- (b) the Board has reasonable grounds to believe that the association will be able to pay its debts as and when they fall due; and
- (c) the association has no subsidiaries within the meaning of Section 46 of the Corporations Act of the Commonwealth and
- (d) there are no trusts of which this association is a trustee.

This report is made in accordance with a resolution of the Board

Dated this 28th day of August 2014

Signed by ...Geoff Welch
Chairperson



Signed by: ...Ron Malcolm

Ron Malcolm
Board Member and
Chairman, Finance & Audit Committee of the
Board

Sec 35 Committee Report

THE HUT COMMUNITY CENTRE INC

SECTION 35 (5) COMMITTEE REPORT

In accordance with Section 35(5) of the Associations Incorporation Act, 1985 the Board of The Hut Community Centre Inc hereby states that during the financial year ended 30th June 2014:

- (a) (1) no officer of the association;
- (2) no firm of which an officer is a member; and
- (3) no body corporate in which an officer has a substantial financial interest

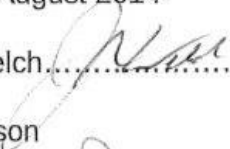
has received or become entitled to receive a benefit as a result of a contract between the officer, firm or body corporate and the association except for the following –

The Public Officer receives remuneration based on the market rate for that position.

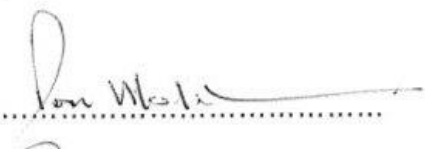
- (b) no officer of the association has received directly or indirectly from the association any payment or benefit of a pecuniary value, except for the remuneration of the Public Officer noted above.

This report is made in accordance with a resolution of the Board

Dated this 28th day of August 2014

Signed by ...Geoff Welch.....

Chairperson

Signed by: Ron Malcolm.....

Chairman, Finance & Governance Committee of the Board

Statutory Declaration

Requirement for Adult Community Education (ACE) Funding

Commonwealth of Australia
STATUTORY DECLARATION
Statutory Declarations Act 1959

1 *Insert the name, address and occupation of person making the declaration*

I, Anthony Garry McDonald of
address withheld for privacy

Executive Officer of The Hut Community Centre
make the following declaration under the *Statutory Declarations Act 1959*:

2 *Set out matter declared to in numbered paragraphs*

I declare that, the funds provided by the South Australian Government to supplement its share of the direct costs of the Equal Remuneration Order (ERO) made by Fair Work Australia on 22nd June 2012, were used for the sole purpose of supporting the increased wages and associated costs of employing the Adult & Community Education Project Officers and Tutors as a result of the ERO.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959*, and I believe that the statements in this declaration are true in every particular.

3 *Signature of person making the declaration*

3 
Executive Officer

4 *Place*
5 *Day*
6 *Month and year*

Declared at ⁴ STIRLING on ⁵ 4TH of ⁶ SEPTEMBER 2014

Before me,

7 *Signature of person before whom the declaration is made (see over)*

7 

Gaynor June Slaughter 25180
A Justice of the Peace
in and for the State of South Australia

8 *Full name, qualification and address of person before whom the declaration is made (in printed letters)*

8 10114 DRUIDS AVE
STIRLING SA 5152.

Note 1 A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the *Statutory Declarations Act 1959*.

Note 2 Chapter 2 of the *Criminal Code* applies to all offences against the *Statutory Declarations Act 1959* — see section 5A of the *Statutory Declarations Act 1959*.

APPENDIX

Appendix



APPENDIX

Statistics

THE HUT COMMUNITY CENTRE INC

Statistics for Year ending June 2014

	Year ending			
	Jun 14	Jun 13	Jun 12	Jun 11
Total Contacts	9651	10404	10302	10608
Personal visits	2642	2578	2060	1892
Telephone calls	7009	7826	8242	8716
Reasons for contact				
Administration	2142	2551	2292	2140
Promotions/Comm Devel.	70	56	61	279
Hut Services & Programmes	2092	2163	2094	1800
Use of Hut Facilities	378	309	395	370
Community Info/Tourism	165	156	189	270
Volunteering	221	486	499	890
U3A	243	256	282	284
IT Share	39	52	45	96
CIC/NILS/EA	1833	1998	2286	2112
Community Buses	2433	2280	1988	1812
Volunteer Hours *	28412	30450	29307	30642
Participants in Hut Activities¹				
Groups	11997	12157	11916	10523
Courses/workshops	1703	1820	1739	726
Fun & Fitness	453	456	401	452
Music for Seniors	750	665	600	491
Walking	1401	1582	1390	1685
The Club	339	393	390	398
Men's Shed	817	898	887	158
Strength and Balance	1505	1884	1545	1467
Organic Food Co-op	669	481	591	840
Service to Individuals	1119	1317	1417	1433
CIC/HACC	561	543	408	507
Personal Transport**	298	385	544	543
Computer Training	141	230	292	291
Tax Help	59	75	86	49
Personal Assistance/NILS	60	84	87	43

* Bus volunteer hours have been corrected up by some 2,100 in 2010/11 to 5071

¹ Participants may attend Hut Activities more than once a week; figures record attendances, not individual people

* Data not available due to change of category, new activity/category or previously unrecorded

** CIC/HACC in previous years incorporated transport

Venue for Community Groups

The Following groups have used Hut facilities during the reporting period:

- Adelaide Hills Council
- Aldgate Neighbourhood Watch
- Aldgate Valley organic Food Co-op
- Aldgate Valley Landcare
- Australian Gnostic Association
- Australian Labour Party - Mt Lofty Sub Branch
- Centacare
- Community Child Care Centre
- Eckankar
- Engineers Way
- Evelina Rios
- H'art of the Hills Art Group
- Hills Circle of Friends
- Hills Little Athletics
- Mayo Greens
- Neighbourhood Watch
- Red Cross
- Resourceful Housing Cooperative
- Rosicrucian Order
- Stirling Stamp Society
- Tax Help
- U3A
- Various business groups
- WorkSkil
- Youth Court of SA - Family Conferencing Unit

APPENDIX

Funding Received

Funding Received 2013/14		
Grant	For	Funding Body
Adelaide Hills Council	Recurrent expenses	Adelaide Hills Council
Adelaide Hills Council	Home and Community Care	SA Dept of Health and Ageing
Community Development Funds	Recurrent expenses	SA Dept of Communities and Social Inclusion
Total Recurring Funding		\$151,470
Specific Grants Received		
Stirling Pageant	Best Community entry in Pageant	Adelaide Hills Council
Adult Community Education – Foundations Program & Equal Remuneration Supplementation	Adult Community Education Courses	SA Dept of Further Education Employment Science & Technology
Adult Community Education	Productive Ageing through Community Education	Federal Dept of Industry
Community Grant	Men's Shed	Stirling Markets
Community Grant	Aldgate Valley Community Hall	Stirling Community Shop
Community Grant	Seniors Grant – Tuesday Club	Stirling Community Shop
Community Grant	Carers' Wellness Funding	Stirling Community Shop
Seniors Grant	Keeping Seniors Connected	Federal Dept of Social Services
Family and Community Development Grant	Emergency Relief	Federal Dept of Social Services
Family and Community Development Grant	Emergency Relief	SA Dept of Communities and Social Inclusion
Good Shepherd Microfinance NILS	No Interest Loans	Federal Dept of Social Services
Total Specific Grants		\$161,677
Total of Grants		\$313,147

Grants to Hills Volunteering (\$54k), have been excluded as that program is managed by a Steering Committee comprising Adelaide Hills Council, Mt. Barker Council, Regional Development Australia, Mt. Barker TAFE, Mt. Barker Family House, Torrens Valley Community Centre and The Hut. It is auspiced by The Hut on behalf of that Committee.

Total Specific Grants do not equal Specific Grants funding reported in the Income & Expenditure Statement as the latter refers to grants **expended** whereas the above figure is for grant income **received** over the year.

APPENDIX

Hut Board Attendance

Board Members – 2013/14 Attendance Record

Name	Date Appointed	Date Ceased	Meetings Attended	Meetings during term in office in 2013/14
Geoff Welch (Chair)	Sept 2008	Sept 2014	10	10
Ron Malcolm (Vice Chair)	Jan 2013		7	10
Peter Bleby	Aug 2010		8	10
Deborah Turnbull	Sept 2013		8	10
Ella York	Dec 2012	Apr 2014	3	7
Greg Bussell	Sept 2013		7	10
Isabel Maurer	Aug 2014		1	1
Cliff Sayer	Jan 2013		8	10
Simon Jones	Dec 2010		6	10

Following changes to the Constitution approved at a Special General Meeting in December 2013, the Board comprises 10 members of whom 9 are elected and one is a nominee of the Adelaide Hills Council. As there were fewer nominees for vacant Board positions at the 2013 AGM, in accordance with the Constitution, the Board co-opted Isabel Maurer who is now nominated for a three-year term to commence at the 2014 AGM.

Two candidates have been nominated to the Board at the 2014 AGM:

- + Neil Wickens, returning to the Board from a period of absence
- + Harry Ostendorf, a relatively new volunteer with considerable experience working in the Not-for-profit sector.

With the retirement of Geoff Welch at this meeting (having served two consecutive three-year terms) there is one Board vacancy for an elected member which the new Board will fill by secondment.

Simon Jones, the Adelaide Hills Council nominee to the Board, is not seeking re-election as a councillor so will retire at the Council elections in November, to be replaced by another Council nominee.

Strategic Plan



OUR VISION: Adelaide Hills residents live in and contribute to a healthy, connected, supportive and strong community

OUR MISSION: To improve the well-being, independence, self-esteem and skills of Hills residents and to strengthen the capacity of the Hills community through:

- direct services and
- support for other community organisations

Strategic Plan 2012-2017

Improve awareness of community needs by broad community consultation to ensure relevant services

- Utilise relevant data sources to research community needs
- Effectively engage with the community to gather information on needs
- Prioritise needs emerging from information gathering in the context of services already provided and service gaps

Provide a professional volunteer program that supports and values volunteers

Implement a professional Volunteer Management System

Attract, train, and retrain volunteers to meet the needs of the organisation

Promote and market The Hut in a planned manner to increase community awareness

Develop and implement a Marketing and Promotions plan

Build the resources of The Hut to enable it to meet its objectives whilst ensuring the well-being of staff including volunteers

Ensure all resources required for Hut programs are clearly and comprehensively identified and met

Effectively utilise the skills of volunteers to enable them to take on greater authority, responsibility, and accountability

Adopt an organisation structure that achieves Hut objectives in the most efficient manner

Ensure that the Volunteer Program is adequately resourced

Meet Not-for-Profit sector standards of governance and management

Meet the requirements for the Australian Service Excellence Standards (SES) for Community Organisations

Meet and maintain the National Standards for Involving Volunteers in Not-for-Profit Organisations'

Board and management work effectively towards achieving corporate objectives

Ensure WHS practices are aligned with WHS legislation

Implement a new standard chart of accounts for Not-for-Profit organisations

Deliver high quality, well planned, innovative services within the broad categories of support and assistance, education and training, and healthy living

- Meet priority needs through services that are affordable, accessible and equitable
- Services are well planned, well resourced, and highly valued
- Ensure effective service delivery

Develop, implement and resource fund-raising programs

Increase sustainable long term revenue towards achieving unrestricted cash reserves of at least \$300K by the end of 2017

CONTACT INFORMATION

Contact Information

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